PORTLAND PARKS & RECREATION ℠
Healthy Parks, Healthy Portland

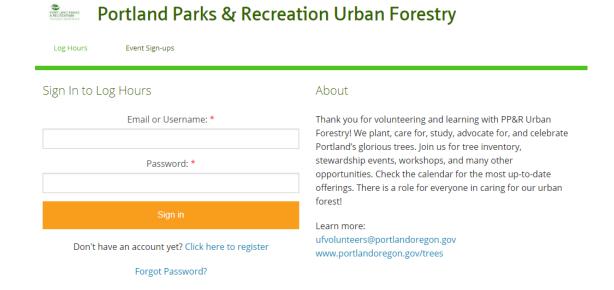# Volunteer Event & Workshop Registration
Track It Forward

1. Create an account

NTS graduates will receive an invite to create an account, other users will need to visit the webpage to initiate creating an account.

Invited accounts will initially see a prompt to reset password, this is to create your password for the first use.
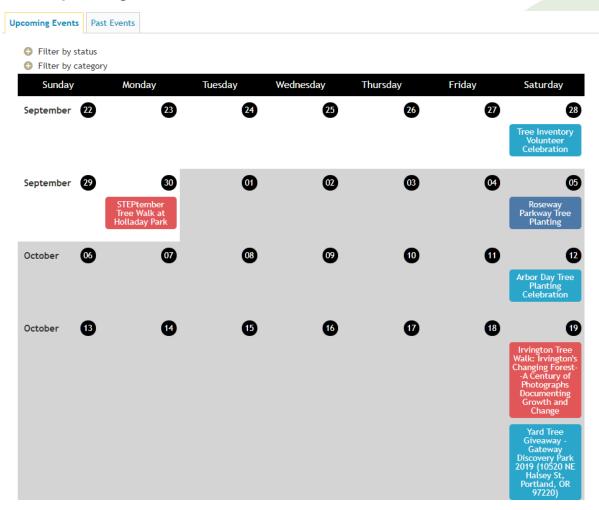

Reset password
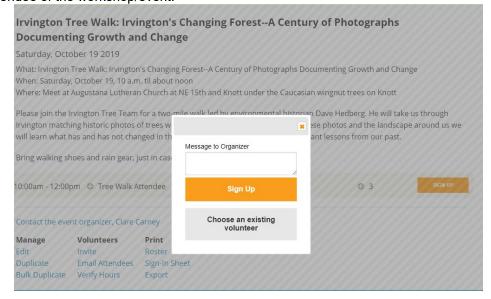
This is a one-time login for *clare.carney@portlandoregon.gov*

Click on this button to login to the site and change your password.

This login can be used only once.

Log in

2. Sign in

Portland Parks & Recreation Urban Forestry

Log Hours   Event Sign-ups

Sign In to Log Hours

Email or Username: *

Password: *

Sign in

Don't have an account yet? Click here to register

Forgot Password?

About

Thank you for volunteering and learning with PP&R Urban Forestry! We plant, care for, study, advocate for, and celebrate Portland's glorious trees. Join us for tree inventory, stewardship events, workshops, and many other opportunities. Check the calendar for the most up-to-date offerings. There is a role for everyone in caring for our urban forest!

Learn more:
ufvolunteers@portlandoregon.gov
www.portlandoregon.gov/trees

3. View Upcoming Events on Calendar

Upcoming Events | Past Events

⊕ Filter by status
⊕ Filter by category

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
September **22**	**23**	**24**	**25**	**26**	**27**	**28** Tree Inventory Volunteer Celebration
September **29**	**30** STEPtember Tree Walk at Holladay Park	**01**	**02**	**03**	**04**	**05** Roseway Parkway Tree Planting
October **06**	**07**	**08**	**09**	**10**	**11**	**12** Arbor Day Tree Planting Celebration
October **13**	**14**	**15**	**16**	**17**	**18**	**19** Irvington Tree Walk: Irvington's Changing Forest--A Century of Photographs Documenting Growth and Change / Yard Tree Giveaway - Gateway Discovery Park 2019 (10520 NE Halsey St, Portland, OR 97220)

4. Register for event

Select event you are interested in attending by clicking on the colored box on the calendar. Sign Up for event using the link available; registrations are listed as "shifts" – this does not define the role you are selecting, it is the automated phrasing set by the program and will note if the role is anything other than an attendee of the workshop/event.

Irvington Tree Walk: Irvington's Changing Forest--A Century of Photographs Documenting Growth and Change

Saturday, October 19 2019

What: Irvington Tree Walk: Irvington's Changing Forest--A Century of Photographs Documenting Growth and Change
When: Saturday, October 19, 10 a.m. til about noon
Where: Meet at Augustana Lutheran Church at NE 15th and Knott under the Caucasian wingnut trees on Knott

Please join the Irvington Tree Team for a two-mile walk led by environmental historian Dave Hedberg. He will take us through Irvington matching historic photos of trees w[...] [th]ese photos and the landscape around us we will learn what has and has not changed in th[...] [import]ant lessons from our past.

Bring walking shoes and rain gear, just in cas[...]

10:00am - 12:00pm ⊕ Tree Walk Attendee

Message to Organizer

[**Sign Up**]

[**Choose an existing volunteer**]

⊕ 3 | SIGN UP

Contact the event organizer, Clare Carney

Manage	Volunteers	Print
Edit	Invite	Roster
Duplicate	Email Attendees	Sign-in Sheet
Bulk Duplicate	Verify Hours	Export

5. Confirmation Email

Following registration for an event, you will receive an email notification confirming your registration. You will also receive an event reminder email 2 days prior to the event.

just signed up for a shift for Irvington Tree Walk: Irvington's Changing Forest--A Century of Photographs Documenting Growth and Change on Saturday, October 19th 2019:

10:00am - 12:00pm
Tree Walk Attendee
Participant in Irvington Tree Walk

Reply directly to this email to message them.

View this event on Track it Forward.

TRACK IT FORWARD

6. Log Volunteer Hours

After attending a workshop or event that you had registered for, you are able to log into Track It Forward and log the hours spent at the event. The administrator will verify and approve the hours to confirm attendance following the event.

If you have completed volunteer hours independent from an Urban Forestry hosted event, you are able to log these hours from your main dashboard. There is a section for "Log Hours", where you can write in the description of the volunteerism you have participated in and any other details.

Log Hours

Hours:

Date Volunteered:

| Sep | 25 | 2019 |

Activity:

---Select Activity---

Notes:

Submit Time

About

Timesheet

<< Jan 01 2019 - Dec 31 2019 >>

Workdays for TL: 0/9 Hours

see all milestones

Once you log hours, they'll appear here!